

*St James'
Church of England
Primary School*

www.stjamesce@sthelens.org.uk

CHARGING AND REMISSIONS POLICY

Learn, laugh and live with the love of God

Presented to Governors: Autumn 2016 Review date due: Autumn 2018

Signed _____ Chair of Governors

_____ Head teacher

POLICY

Charging and Remissions Policy

Rationale

Children benefit greatly from school trips, visits and additional activities, enhancing the curriculum and the pupils thirst for knowledge.

Broad Guidelines

- School will refer to the DfE document 'Charging for school activities' Nov 2013. All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum with the exception of individual or group music tuition.

Voluntary Contributions

- When organizing school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children any differently from any others.
- If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school has to pay additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.
- The following is a list of examples of additional activities organized by the school, which require voluntary contributions from parents. This list is not exhaustive – visits to museums, sporting activities which require transport expenses, outdoor adventure activities, visits to theatres, musical events etc...

Residential Visits

If the school organizes a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education. However, we do make a charge to cover the costs of board, lodging and transport.

Music Tuition

All children study music as part of the normal school curriculum. We do not charge for this. There is a charge for individual or group music tuition if this is not part of the National Curriculum. Peripatetic teachers may be invited into school to teach individual or small group lessons, we will make a charge for these lessons.

Swimming

The school organises swimming lessons for all children in Key Stage 2. These take place in school time and are part of the National Curriculum. We make no charge for this activity. We inform parents when these lessons are to take place, and we ask parents for written permission for their child to take part in swimming lessons.

After School / Before School Activities

The school offers additional activities before and after school. Sometimes qualified coaches / tutors who are not members of the school staff run and organize these sessions. A small charge is made for these sessions to cover the cost of the coach / tutor.